














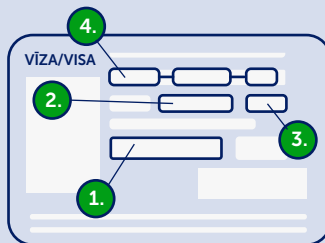
VISA CHECKLIST

-  A valid travel document
-  A visa application form filled out and signed (vizas.pmlp.gov.lv)
-  A color photograph 35x45mm in size and not older than 6 months
-  A copy of a valid travel medical insurance policy
-  Payment or confirmation of the payment of visa application fee
-  Documents indicating the purpose of the journey
-  Documents in relation to accommodation, or proof of sufficient means to cover an accommodation
-  Documents indicating that the applicant possesses sufficient means of subsistence both for the duration of the intended stay and for the return to the country of origin or residence
-  Information enabling an assessment of the applicant's intention to leave the territory of the Member State before the expiry of the visa applied for



Upon receipt of the visa please check the veracity of the information it contains, including:

-  Spelling of name, surname;
-  Passport number;
-  Whether the number of entries conforms to the intended travel plan;
-  Whether the validity period and the duration of stay correspond to the intended travel dates (for single entry visas only).



In case a mistake is detected, please contact the issuing consular mission immediately.

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WHAT IS A SCHENGEN VISA

A uniform visa is an entry visa valid for the entire territory of the Schengen Area, which is stated on the top of the visa sticker with the words "SCHENGEN STATES" ("ŠENGENAS VALSTIS"). A uniform visa entitles its holder to stay in the Schengen Area for up to 90 days in any 180-day period.



SINGLE ENTRY UNIFORM VISA

A single entry uniform visa is issued for a validity period that exceeds the intended travel dates for 15 days. This grants the traveller a wider time frame for using the visa, but does not change the permissible duration of stay. Therefore travellers are invited to make sure their intended trip falls within the stated timeframe, as well as does not exceed the duration of stay indicated on the visa sticker. Travellers must be in possession of a valid travel medical insurance policy.



MULTIPLE ENTRY UNIFORM VISA

Holders of multiple entry visas may enter and stay within the Schengen area for up to 90 days within a period of 180 days for the entire duration of the visa stated on the sticker (for a maximum period of up to 5 years). Travellers should be in possession of a travel medical insurance policy effective for the duration of every trip.



RIGHTS AND DUTIES

A uniform visa does not automatically guarantee entry into the Schengen Area and the holders of visa are requested to present proof that they fulfil the entry conditions at the external border, as provided for in Article 6 of the Schengen Borders Code. The visa holder has the right to obtain notification of the data relating to him/her recorded in the VIS and of the Member State which transmitted the data, and to request that data relating to him/her which are inaccurate be corrected and that data relating to him/her processed unlawfully be deleted.



OVERSTAY

In case the visa holder is compelled to apply for a visa extension due to exceptional circumstances, he or she before the expiry of the visa shall contact the closest branch of the **Office of Citizenship and Migration Affairs** (in Daugavpils, Jūrmala, Liepāja, Valmiera, Ventspils or in Riga (only at the Riga 1st Division) to apply for the extension. In case no such extension is sought or obtained, the visa holder may be fined, expelled and/or banned from re-entry into the Schengen Area.



The Office of Citizenship and
Migration Affairs



EUROPEAN UNION
Internal Security Fund